

4.4.2. Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College/Society has adopted the system and procedure for maintaining and utilizing facilities in the campus. The brief account of utilization and maintenance of physical, academic and support facilities states as under:

Annual Budget: The college prepares the tentative annual budget and place it before the College Development Committee for approval. The committee after deliberation gives the approval and the same gets sanctioned in the meeting of the Management Council..

Annual Maintenance Contract (AMC): The College makes the annual maintenance contract for the Xerox machine and Generator. The other equipments like computers, printer, CCTV and electrical equipments are maintained by the vendor/manufacturer.

Academic and Support Facilities: The Institution has-

1. RO water facility.
2. Own Power Generator, Kirloskar (125 KV).
3. The campus is under CCTV surveillance.
4. Spacious parking space for the teaching/non-teaching and students
5. Well furnished staff-room with attach washroom facility.

Laboratory: The Institution has-

1. Computer lab with 45 computers and internet facility
2. Language lab with 25 computers having GOLS Language Lab Trainer Software
3. Quickheal Antivirus Software

Library: The institute constitutes Library committee at the beginning of every academic year which consists of one of Faculty as its Chairman, and others as members including the Librarian. The committee in the library meeting during the academic year evaluates the requirements such as maintenance of the books, cupboards chairs, pest control and paper stand etc. Sports Complex: Every year the institution constitutes sports committee under the chairmanship of one of the faculty and members. The committee takes the decisions for purchasing of the sports requirement for the students.

Fire Extinguisher: The college has installed the fire extinguisher in the building. Security: The KCE Society hired the services of the security and deputed two security guards in the campus round the clock.



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