



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**KHANDESH COLLEGE EDUCATION  
SOCIETY'S S.S.MANIYAR LAW COLLEGE**

- Name of the Head of the institution **Dr.B.Yuvakumar Reddy**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02572239523**
- Mobile no **9860681305**
- Registered e-mail **info.ssmlc@kces.in**
- Alternate e-mail **ybondu@gmail.com**
- Address **IMR Campus, Ring Road, Jilha Peth**
- City/Town **Jalgaon**
- State/UT **Maharashtra**
- Pin Code **425001**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Kavayitri Bahinabai Chaudhari  
North Maharashtra University,  
Jalgaon**
- Name of the IQAC Coordinator **Dr. R.P.Pahuja**
- Phone No. **02572239523**
- Alternate phone No. **02572251206**
- Mobile **8554040542**
- IQAC e-mail address **iqacssmlc1970@gmail.com**
- Alternate Email address **rekhapahuja29@gmail.com**

**3.Website address (Web link of the AQAR  
(Previous Academic Year)**

[https://ssmlc.kces.in/pdf/aqar\\_re  
ports/aqar\\_report\\_2020\\_21.pdf](https://ssmlc.kces.in/pdf/aqar_reports/aqar_report_2020_21.pdf)

**4.Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

[https://ssmlc.kces.in/pdf/acade  
mic\\_calendar/Academic Calender 2021  
\\_22.pdf](https://ssmlc.kces.in/pdf/academic_calendar/Academic Calendar 2021_22.pdf)

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.05</b>	<b>2004</b>	<b>03/03/2004</b>	<b>02/03/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.09</b>	<b>2011</b>	<b>02/03/2011</b>	<b>26/03/2016</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.50</b>	<b>2019</b>	<b>18/10/2019</b>	<b>17/10/2024</b>

**6.Date of Establishment of IQAC**

**05/07/2011**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>2021</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- Participation of 254 students in 44 days organized PAN India Awareness and Outreach Campaign in collaboration with District Legal Services Authority, Jalgaon
- Submission of proposal for additional division for LL.B. and B.A.LL.B. programme to the affiliating University.
- Submission of proposal to university for establishment of Research Centre in the Institution
- Active guidance to four faculties to submit their proposal under Career Advancement Scheme for promotions.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1.To organise Legal Literacy Programme	Organized 44 days PAN India Awareness and Outreach Campaign in collaboration with District Legal Services Authority, Jalgaon
2. To organize moot court Competition	Organized one day Inter-Collegiate Moot Court Competition in collaboration with Student Development Department, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon
3. To submit the proposal for Additional divisions for LL.B. and B.A.LL.B. program	Submitted the proposal for additional division for LL.B. and B.A.Ll.B. programme to the affiliating University.
4.To take steps for establishment of Research Center in the Institution	Submitted the proposal to university for establishment of Research Center in the Institution
5.To review the Faculty Career Advancement Scheme for promotions	Guided four Faculties for preparation of Proposal under Career Advancement Scheme for promotions

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	12/07/2022

14.Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>KHANDESH COLLEGE EDUCATION SOCIETY'S S.S.MANIYAR LAW COLLEGE</b>
• Name of the Head of the institution	<b>Dr.B.Yuvakumar Reddy</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02572239523</b>
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• Pin Code	<b>425001</b>
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• Name of the Affiliating University	<b>Kavayitri Bahinabai Chaudhari North Maharashtra University,</b>

	<b>Jalgaon</b>				
• Name of the IQAC Coordinator	<b>Dr. R.P.Pahuja</b>				
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• Alternate Email address	<b>rekhapahuja29@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://ssmlc.kces.in/pdf/aqar_reports/aqar_report_2020_21.pdf">https://ssmlc.kces.in/pdf/aqar_reports/aqar_report_2020_21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ssmlc.kces.in/pdf/academic_calendar/Academic_Calendar_2021_22.pdf">https://ssmlc.kces.in/pdf/academic_calendar/Academic_Calendar_2021_22.pdf</a>				
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"><li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
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<ul style="list-style-type: none"><li>If yes, mention the amount</li></ul>		
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	12/07/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	14/01/2023



### 15.Multidisciplinary / interdisciplinary

The Institution follows the syllabus prescribed by the statutory regulating body Bar Council of India and also as per the norms of Kavayitri bahinabai Chaudhari North Maharashtra University. BA.LL.B. five years Program is designed in such a way so as to cover various social, economical and political and technological areas. In addition to this, all diplomas and PG Diplomas are designed in such a fashion that any graduate from any stream can avail the admission.

### 16.Academic bank of credits (ABC):

The Institution is very much keen to fulfill the requirements of Academic Bank of Credit as per NEP 2020. Soon the registration process will be commenced so that the students can avail the benefits thereof. The curriculum is designed by member of BOS of affiliating university within the framework of subjects prescribed by Bar Council of India. Accordingly, the faculties prepare teaching plans and place the order for required text books and other reading material by filling up book requisition form. The Institution implements the examination policy prescribed by the university. The College is having its own Examination Committee and adopts reforms in evaluation process of internal assessment at Under Graduate & Post Graduate level. The major examination activities carried out by the college for the continuous internal evaluation of the students are as follows:

- 1.Conducts internal tutorial tests in each semester twice and after assessing the papers it shows to the students and guide them.
- 2.Special guidance given for the new entrants to get acquainted with the university exam system
- 3.Organize preliminary examination at the end of the semester which makes them confident for the university examination.
- 4.Post Graduate (LL M) level adopted 60:40 pattern, conducts internal assessment. It also has the doctrinal, non-doctrinal research projects, law teaching and dissertation as part of curriculum.
- 5.The LL M students also have to make seminar presentation and complete the home assignment with two tests.
- 6.Graduate (LLB/BA LLB) students are having practical papers the teachers make continuous assessment of the students' i.e. Moot Court through research for identification of citation and interpretations of statutes in way, Court visits for observations of sessions matters for cross examinations and observations of civil suits as part of research tools. Lawyer's chamber observations which is relating to clinical part of law and all these aspects are part of curriculum prescribed by BCI and UGC model curriculum for which, court diary and journals have been submitting by the students.
- 7.The LLB/BA LLB students also

have the drafting. Pleading & conveyancing paper in final year and under the supervision of the concerned faculty they have to maintain journal on 15 exercises relates to pleadings and 15 exercises relating to conveyancing. In addition to that the students are visiting remand homes, police stations and juvenile homes and the same preparing in the journal for submitting to the college. 8.BA LLB students Computer Paper I & II separate computer lab for conducting the practical's, environmental visits. (Details) 9.DLL & LW students are having the project, industry visit and maintain the journal. 10. The other post graduate diplomas students have to complete the research project under the guidance of the faculty.

#### **17.Skill development:**

In BALL.B. five year program there are four courses dealing with English language which are specially designed to improve the communication skill of students and help them in securing good career in different professions including the practice of law. The institution has language laboratory with 25 computers and LAN facility. The lab is having the GOLs Language Lab Trainer Software which is useful for learning the British English language, pronunciation and communication skills. Similarly, in the final year of LL.B and BA.LL.B. programs students have compulsory Practical Training III course titled as Drafting Pleading & Conveyancing and Practical Training IV course titled as moot court Pre-trial Preparations and Participation in Trial Proceedings specially designed to develop art of drafting and pleading skill amongst the students. All the Diplomas particularly Diploma in Taxation Laws and Diploma in Labour Laws and other PG Diplomas are designed to provide vocational education to the students. In addition to this, Institution is very much keen to inculcate positivity amongst the students through different curricula such as Environmental studies Human Rights course and imbibes human values through Community Services rendered through Legal Aid Clinic and NSS Unit, promotes overall development of students, renders professional skills, and inculcates socio legal values amongst the students and making them socially spirited and responsible citizen of India.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The approach of Institution towards integration of Indian Knowledge system is very much favorable and as per the norms of affiliating University and needs of the students. Though the Institution prescribes medium of instructions in English

Language., however the students are given options for writing the university paper for LL.B. III years and BA.LL.B. V years programs to opt for English or in Marathi language as per the norms of Kavayitri Bahinabai Chaudhari North Maharashtra University. As maximum number of students studying in the Institution is belonging to rural areas, therefore, the faculty teaches in dual languages English as well as in Marathi so that the students understand the concepts better. Also the students are provided with online study material in both the languages including Marathi. The Institution through the Principal as BOS Chairman and other faculty as member of it has successfully introduced Hindi language as an option to Marathi language for those students who are the residents of another State.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College, being affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, follows the university curriculum designed by Board of Studies in consonance with Bar Council of India. The under graduate Five Year LL.B. Program consists of total 47 courses, including four practical training courses divided into 10 semesters. Three years LL.B. Degree course consists of 30 courses including practical training subjects, divided into 6 semesters. All these Practical Training courses are designed in such a way so as to inculcate professional ethics of lawyering amongst the students , to acquaint them with the working of Lok Adalats and also to develop drafting pleading and conveyancing skill of the students and to develop their mooting skill by conducting various moot court practicals where under students are required to draft the memorials on a given hypothetical case and advance the arguments before the moot or mock courts constituted. Under Legal Aid Clinic, students are imparted with practical knowledge of law. They are required to conducts survey in order to find out the social problem existed in the rural areas and address remedies through pathnatya, speeches, and also provide counseling to the villagers which in turn helps the students to understand practical aspects of law.The students are also encouraged to acquaint themselves with court proceedings, working of business organization, tackling of labour disputes, drafting of business or other deeds and with public interest litigation. Therefore, the knowledge extended by the faculty about theses practical courses capture the outcome based in teaching learning practices which prepares the students to enter in the field of legal profession immediately after completing their respective degrees and obtaining AIB certificate from concern State Bar Council. In

addition to this, in LL.M. Course students are given platform to exhibit and develop their teaching skill by presenting seminars on different topics assigned to them as a part of curriculum. In the second year of LL.M. Program the students are required to prepare dissertation by conducting research on different socio-legal issues prevailing in the society which will to understand the relationship between law and society and how laws and legal systems shape and are shaped by social, economic, and cultural factors. In DLL program students are required to undertake various field visits at different places such as Industries, Labour Courts, Charity Commissioner office etc. which acquaints them with the working of labour sector and prepares them for various jobs in the labor sector. Besides, DTL program is also designed to capture the outcome based education. Students can directly enter into the field of tax and practice in taxation matters after doing internship in already established taxation firm. All these programs fulfill the objectives relating to providing outcome based education as per NEP, 2020. With the view to secure intended outcome, the Institution is also always very much keen to employ well qualified teaching faculty who have expertise knowledge in a particular course.

## 20.Distance education/online education:

The faculty uses LMS platforms such as Google Classroom and google meet, zoom platform to meet the effective learning. Google classroom is used for e-teaching and learning to provide references, and reading material. Since it was partially the period of pandemic the classes were also conducted through various online platforms and the students were communicated using various online mode including whatsapp, telegram, email etc. software was used by the affiliating university for the purpose of conducting online examinations.

## Extended Profile

### 1.Programme

1.1

122

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1205

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 623

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 451

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 07

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 11

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1 122

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1205

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 07

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	11
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	21.32
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The College offers LL.B Three year & BA LL.B Five year programme/Two years LLM/Diplomas and PG Diploma programmes. The curriculum is designed and prescribed by the Board of Studies in Faculty of Humanities of the university. The Head of the institution is acting as Associate Dean and Chairman, Board of Studies. The three faculty members are also the Members of the Board of Studies. At the beginning of the academic session faculty prepare the action plan for effective implementation of the curriculum.

The faculty prepares the teaching plan semester wise before commencement of the semester.. The faculty also prepares the class notes, conducts tutorial discussion, and makes power point presentations. The college conducts monthly tests and evaluates the students continuously and completes the course with preliminary examination at the end.



Through the different academic committees the college conducts various programmes, lectures and guidance to the students. Also arranges the field visits for the students i.e. court, jail, police station, industry, environment visits etc. The college takes the feedback from the students and after analyzing the same makes suitable changes if requires.

The faculty also participates in the orientation, refresher course, seminars, conferences and workshops. The college adopts the innovation in the teaching practices such as ICT based teaching methods, group discussion, power point presentation, tutorial, field visits and project work.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of the academic session the college prepares the tentative schedule of academic calendar. As per the schedule in the academic calendar the concerned coordinators of the different internal committees organizes the curricular, co-curricular and extra-curricular activities. The faculty takes efforts for the implementation of the schedules and arranges timely the staff meetings for the planning. In response to the Continuous Internal Evaluation (CIE) the teachers conducts the tutorial tests, discussion and presentation of the students. The answer papers are assessed by the teachers and discuss with the students for the improvement particularly slow learners. The college also plans the field visits and moot court practicals. The concerned faculty is at liberty to schedule the time for the conduct of practicals and the students have to strictly follow the schedule. The students also have to submit the journal, project report and dissertation. At the end of the semester the examination committee conducts the preliminary examination for the students. The college is affiliated to the concerned university and as per the schedule of the university the college reshuffles the internal evaluation.



File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**6**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

In the sense to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics the university prescribed curriculum includes the specific contents to enrich the profession in specific and other based on social & ethical values. The college through the same curriculum takes efforts to inculcate the values among the students. Apart from this contents the college constituted Prerna Yuvati Manch, Green Club, National Service Scheme and Legal Aid Clinic takes various programmes on such issues.

**Core Papers**

1.Jurisprudence (Legal method, Indian legal system, and basic theory of law).

2.Law of Contract

3.Special Contract

4.Law of Tort including MV Accident and Consumer Protection Laws

5.Family Law (2 papers)

6.Law of Crimes

7.Criminal Procedure Code

8.Constitutional Law (I & II)

9. Property Law

10.Law of Evidence

11.Civil Procedure Code and Limitation Act

12.Administrative Law

13.Company Law

14.Public International Law

15.Principles of Taxation Law

16.Environmental Law

17.Labour Law (I & II)

Compulsory Clinical Papers

1.Drafting, Pleading and Conveyance

2.Professional Ethics

3.Alternate Dispute Resolution

4.Moot court exercise and Internship:

5.Banking Law

Other Elective Papers are also their in the law programme.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

401

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	A. All of the above
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<b>institution from the following stakeholders</b> <b>Students Teachers Employers Alumni</b>	
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File Description	Documents
URL for stakeholder feedback report	<a href="https://ssmlc.kces.in/Feedback/feedback">https://ssmlc.kces.in/Feedback/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://ssmlc.kces.in/Feedback/feedback">https://ssmlc.kces.in/Feedback/feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**1205**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**998**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty members of the said committee interact with them and understand the learning levels of the students. During the regular classes the slow learners and advanced learners are identified through interactive classroom teaching and discussion. The book bank facility is also provided for the students and open access for the reference books and various journals and case reporters. Class tests and seminars are organized through which faculties can identify slow and advanced learners. Further their performance in semester end examinations and / practical also helps teacher for easily identifying advanced learners. The slow learners are motivated to take participation in the inter class debate, elocution, power point presentation and moot court competitions. The advanced learners are encouraged to participate in the state/national level debate, elocution and moot court competitions. The specific strategies for the slow learners are as follows.

1. The Library facilities are provided such as text books, dictionary. Book Bank facility for the category students
2. Remedial classes
3. Guest Lectures of academicians, lawyers and judges

The specific strategies for the advanced learners are as follows.

1. Provisions of additional learning
2. Assignment preparation on current topics
3. Motivational talks and trainings
4. Student seminars

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
518	7

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential Learning

The student has to deal with the practical subjects during the completion of the course. Apart from the theoretical subjects learnt in the classrooms also the college makes ensure to give them practical aspects. The final year student has to take the internship in the chamber of lawyer and make observations and maintain diary.

#### Participative Learning

The faculty conducts tutorial discussion for the students and interacts with them. The counseling cell of the college also provides guidance to the students. Student teachers interaction is given highest priority in the teaching learning process to make it student centric.

Further, the learning process is made more interaction through the use of different support systems like LCD, interactive words, educational documentaries, street plays, Moot Courts etc.

#### Problem Solving Methodologies

In the curriculum of law there are four papers of practical relations. Among these moot court is having its own significance

to learn on the basis of problem solving methodologies. It is simple systematic way to approach the problem which clearly defined steps to cover solution for the problem and decision making.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Enabled Teaching is in practice to make classes more exhaustive and thorough. Teachers make the best use of ICT in the classrooms. It is found that visual presentations and use of visualizers help the weaker students to imbibe the concepts of the topics and enhance their ideas. IQAC takes initiatives for the training of faculty so that they can impart quality education. Teaching learning through ICT is the need of the hour. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too.

Law is dynamic subject. Tghrough use of ICT, Students are taught all the amendments readily as and when they take place. WhatsApp group for each class is created for better and swifter communication. Platforms like google meet, zoom, google class room WhatsApp group are used for taking online lectures as well as practical class. Power point presentations, you tube videos are used as an effective and relevant way of teaching during pandemic. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge database.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )



### 2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

103

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is having continuous internal evaluation system mechanism. The mechanism of internal assessment is transparent and robust in terms of frequency and variety. The examination committee adopts the strategies for internal assessment. During the induction programme the concerned faculty makes aware about the evaluation process throughout the semester to the students. The college has established Students Grievance Cell to solve academic problems and difficulties of students. Students can drop their complaints in complaint box, which is kept near college administrative office.

The college adopts the policy for the transparency in the internal assessment-

1. For all the internals taken by the concerned faculty after due evaluation if any discrepancies or irregularities will be rectifying by the concerned class teachers.
2. Regular meetings of the faculty regarding the evaluation of the students
3. Well in advance communication of internals through the notice board to the students.
4. Faculty prepares the question paper considering the syllabus completed in the particular subject on that basis question papers provides to the students.
5. In each semester the college will notice to the students for the submission of their assignments, presentations, visits and submission of journals to the concerned

teacher .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University. The university is having mechanism relating to examination grievances which is transparent and time bound. The college is also having its internal mechanism for the grievances of the internal assessment.

#### University Level Grievance Redressal System

The University announces the examination time-table well in advance at the end of the semester. The university assesses the papers after examination under central assessment programme (CAP) and announces the results. If the student is having any grievance regarding the evaluation as per policy of the university he is remedied as such:

1. Apply for photocopy of the answersheet within 15 days from the announcement of results
2. Student can verify the answersheet and if not satisfied can challenge the answersheet by applying to the university within prescribed time
3. University goes for reassessment of the answerbook and declares the results.

The college is being affiliated to the university the norms of university have been following in the college and for internals decided by the concerned faculty through external deputed by the university is final.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is very much adhering to its vision and mission which makes to achieve the goal of programme outcomes. The college is offering LLB Three and BA LLB Five Year course, LLM Two years, Diploma in Taxation Law, Diploma in Labour Law & Labour Welfare one year, Post Graduate Diploma in Human Rights & Value Education, Cyber Laws, Forensic, Bio-Forensic Law and Bio-Terrorism Law, Intellectual Property Rights, Medical Jurisprudence and Toxicology. All programmes contain programme outcomes (POs) and displayed on college website.

The college prospectus also contains the details of all programmes. The contents of the syllabus of each course very well described the specific outcomes (SOs). Before the commencement of the classes the college conducts the induction program for the student's wherein the Head of the institution address them about the Pos, PSOs and Cos.

All information related to the students and teachers are displayed on the notice board. The details regarding the syllabi for the courses are displayed on the college website. The institution also takes steps to involve the stakeholders, industry, alumni and parents for the better communication about the POs, PSOs and COs to their wards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Method of measuring Attainment & Level of Attainment of COs, PSOs & Pos**

The College evaluates the attainment of the POs, PSO & COs on the basis of the performance of students during the continuous internal evaluation and at the declaration of the semester

results. The performance of the students reflects in the university result. Every year the passing percentage of the students is satisfactory. The result is discussed in the Annual General Governing Body Meeting of the Society. The IQAC and CDC of the college also analyse the attainment of the outcomes. The performance of the students can also assessed from the various achievements in the moot court, debate, sports and cultural activities and also kept before the stakeholders.

The college has its own policy to monitor the attainment of the outcomes as:

1. The teacher assesses the students throughout the semester during the regular classes and practicals.
2. Tutorial discussion, preliminary examination and discussion during the semester.
3. Attendance in the classes and practical's.
4. The best achievement of the students is appreciated by the management and the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

508

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://ssmlc.kces.in/pdf/feedback/Studetns\\_satisfaction\\_survey\\_21\\_22.pdf](https://ssmlc.kces.in/pdf/feedback/Studetns_satisfaction_survey_21_22.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**06**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response

The College has the vision to foster new age, industry driven lawyers and makes them to compete in the global legal profession. The college has established the Research Advisory Committee to strengthen the research activities in the campus.

The college promotes the eco-system for research and innovation practices by motivating the faculty to take major/minor research projects, participate in the seminars/workshops/conferences.

#### Research Advisory Committee

The College has established the Research Advisory Committee.

1. To create multidisciplinary research activities.
2. To encourage for the publication of research papers in the reputed peer reviewed journals.
3. To undertake the Minor/Major Research Projects.

All the members of faculty and non teaching staff are provided separate computers with internet facility. The faculty makes optimal utilization for the purpose of carrying out research activities. Students are also allowed free access to computer and language lab for the purpose of improving their academic growth.

The library is enriched with current reference book, AIR, SCC, CLJ, M.LR and has separate reading room facility. The students

freely access to library after their classes. The research scholars of other institutions are also visiting our library for carrying out their research work

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year



### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College to have the holistic development of neighbourhood community motivates the faculty and students to extension activities in the campus and outside the campus. The college being professional one is having National Service Scheme (NSS) unit and Legal- Aid Cell. These units conduct different extension activities in the neighbourhood community in terms of impact and sensitizing students with social issues and holistic development.

Students are made aware of the programmes proposed to be conducted during the academic year. The students also take up the responsibility of maintaining discipline, sharing responsibility in processions and other public functions. Legal-Aid Cell of college conducts the Street Play in villages and creates awareness in society on different legal issues such as

Dowry Prohibition, Corruption, Farmer suicide, Save the Girl child, anti-ragging etc.

The College publishes VIDHYARTH: The College Annual Miscellany as an extension activity of every year in the month of July. In this magazine articles of students have published on various socio-legal issues. The annual miscellany contains in brief, selective pictorial representation of co-curricular, extra-curricular and extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

530

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is affiliated to KBC North Maharashtra University and recognized by Bar Council of India. As per the requirement of the Bar Council of India the College provides the adequate facilities for teaching and learning. These include 4 ICT enabled Classrooms and 4 traditional classrooms. Besides the College has the following facilities:

1. One Spacious Auditorium
2. Computer Lab having 25 computers with internet facilities
3. Language Lab having 15 computers
4. Reading Room
5. Library having 10 computers with internet connectivity
6. The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the College in consultation with the Management.

The policy of the institution for creation and enhancement of

infrastructure to facilitate effective teaching and learning is chalked out by the College in consultation with the Management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://ssmlc.kces.in/Services/laboratory">https://ssmlc.kces.in/Services/laboratory</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has specious open ground admeasuring 10 acres area which is utilized for playing different sport such as cricket, hockey, foot ball, volley ball, Handball, Softball, Kho-Kho, Kabaddi etc. The institution has "Indoor Sports Training Facilities Centre " with capacity of 500 spectators constructed at the cost of 95 lacs rupees which is specially constructed for playing badminton sport. The institution also has separate Flood Lighting Basket Ball Court facility .Besides this; the central sports facility available at Eklavya Krida Sankul is extended to all the Institutions of Khandesh college Education Society. It has been built with state of an ultra modern technology. Gymnasium is having 16 exercise stations. It has also four Badminton Courts and four Table Tennis courts of International standard. It has also full time coaching facility for the players. Apart from this, Eklavya Krida Sankul also has coaching facility for Skating, Foot Ball and Cricket with an inside cafeteria for the players. Besides this the Institution has separate Auditorium admeasuring 196.25metre area which is ideal for conducting yoga and meditation and cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ssmlc.kces.in/Services/sports">https://ssmlc.kces.in/Services/sports</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ssmlc.kces.in/Services/infrastructure">https://ssmlc.kces.in/Services/infrastructure</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Response: Yes**

The College is having Soul 3.0 Integrated Library Management System in the library. The library is enriched with 304 books in the current year with total of 27052 books and 37 national and international journals and magazines with 14 newspapers. In the current year. The library provides open access facility to students. It is kept under CCTV surveillance.

##### Library Automation

The Central library of the college is automated since 2016 with Master's Software, two computers for library administration and

10 computers with internet facility for student's access is available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.84**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has 101 computers and 5 laptops with upgraded software with wifi and broadband connectivity having speed of 30Mbps. Institute thrives for upgrading the IT infrastructure and associated facilities in line with latest available facilities. The work of up gradation, deployment and maintenance is also taken care of by the computer department of K.C.E. Society's College of Engineering and I.T. which is a sister institution and situated close to the institution and the budget is provided by the management. Besides this, the college has one modern computer laboratory with 25 computers and language laboratory with 15 computers and advanced software for learning English language with wifi facility and internet cafe in the ladies hostel are also available with necessary accessories and peripherals like servers, printers, stabilizers, UPS, etc. The wi-fi connectivity covers about 80% of the campus area.

- While students have access to internet facility from 7.30 a.m. to 6.00 p.m. in the campus, the internet cafe located at the ladies hostel remains open from 7.30 am to 11.00 pm.
- A state-of-the art language laboratory with 15 computer nodes and one server loaded with latest language software.
- The Assembly hall (Auditorium) of the college is well equipped with LCD and other necessary accessories and peripherals like servers, printers, stabilizers, UPS.

All departments of the college have computer facilities. The college has 18 servers for library management, office database management; Linux based applications, internet proxy server, firewall application, Wi-Fi management, student database management system etc.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.90

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adopted the systems and procedures for maintaining and utilizing facilities in the campus. The requirements are prepared with the consultation of the teaching/non-teaching and finalized with the Principal. The said requirements after finalization are placed before the College Development Council (CDC) and thereafter before the Management Council for approval.

#### Academic and Support Facilities

1. The institute provides good water facility with well maintained water cooler.
2. The college is having its own Power Generator.
3. The campus is under CCTV surveillance.
4. Spacious parking space for the teaching/non-teaching and students
5. Well furnished staff-room with attach washroom facility.

The College maintains all this facilities with annual contract maintenance.

The institute constitutes library committee every year which consist of one of the Faculty members as its Chairman, and others as members including the Librarian. The committee in the library meeting conducted in the beginning of academic year deliberates on the budgetary allocations, evaluates the previous year's library activities and proposes some recommendations as to the new services or facilities to be availed for the current year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

08

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://ssmlc.kces.in/Activity/cap_build_skill_enhance">https://ssmlc.kces.in/Activity/cap_build_skill_enhance</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

03

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has constituted student council to represent the interest of students in various activities of the college. There

is representation of students in various committees. To conduct different activities we have representation of students on various academic and administrative bodies. The College is having separate Moot Court Society under the Coordinatorship of the faculty. The concerned faculty takes students as the member of the society. The library committee considers the suggestions of the students in purchasing the new text, reference books etc. Student Development Department implements earn & learn scheme in the college under this students perform office work, helps in the library works like filling of records, arranging the books, magazines, journals systematically. The College magazine also has student representatives to assist the editorial board in collecting the materials, composing and editing the college magazine. The selected students are appointed as the Student Associates for the preparation of the miscellany. The National Service Scheme unit is having the strength of total 60 volunteers. There is also representation given to one student on College Development Committee (CDC). Thus the institution facilitates student's representation in various administrative, co-curricular and extracurricular activities of college.

File Description	Documents
Paste link for additional information	<a href="https://ssmlc.kces.in/Activity/student_council">https://ssmlc.kces.in/Activity/student_council</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni Association with the existing faculty members as Chairman and Members. The alumni association holds meeting once in every year to discuss various issues for the overall development of institute. Alumni Association arranges lectures on various socio-legal issues for the benefit of students. Alumni also conduct various sessions with students to develop their professional skills. Alumni also help and guide college students for internship activity, including attendance in Lawyers Chamber, Observance of Court Procedure, and Client Interviews etc. Alumni's are invited to deliver lectures, talks on legal subjects to the students. Some alumni have kept academic prizes for meritorious students to be given every year. Alumni of the institution occupy reputed positions like Judges of Supreme Court, High Court, District Courts, Judicial Magistrates, Renowned Criminal Lawyers, Law-Officer etc. Alumni have gifted books, also support financially needy students each year for completion of their legal education. Alumni also guide the students who wish to appear for Judicial Examinations conducted by MPSC for CJJD & JMFC, Public Prosecutor etc. They interact with students giving them updates about substantive and procedural law and provide techniques to appear for competitive exam. Alumni also guide the students in appearing for various competitions like moot-court, debate and elocution. Alumni work as panel judges in Moot-Court Competitions, Legal Quiz etc. Alumni feedback is also taken every year and reviewed



File Description	Documents
Paste link for additional information	<a href="https://ssmlc.kces.in/pdf/alumni/Alumni_Meet_Report_2021_22.pdf">https://ssmlc.kces.in/pdf/alumni/Alumni_Meet_Report_2021_22.pdf</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision** To achieve the Everest educational heights that mould the students to be eminent, academic and professional personalities, with productive career to work for social engineering and social justice.

#### **Mission**

To advance and disseminate knowledge of law and to impart socially engaged legal education, meeting the highest global, academic as well as professional standards, responding in particular to the legal dimensions of globalization and its impacts on the society.

#### **The Governance of the institution**

**Vision of the S.S. Maniyar Law College** as an leading legal institution of Khandesh region that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

**1. Academic Structure:** The Principal is the Head of the Institute. Under the leadership of Principal, teaching

staff, Library staff and Administrative Staff working for the implementation of academic activities. Principal appoints class teacher and constitutes academic committees to plan, conduct and co-ordinate curricular, co-curricular and extra-curricular activities.

**2. Governing Bodies:**

**2.1 Management Council,** as the highest Executive Body, plays the pivotal role of laying down policies, both academic and governance.

**2.2 College Development Committee:** CDC formed as per Maharashtra Public University Act, 2016. To Prepare and sanction overall Comprehensive strategic plan. Decide about the overall teaching programmes or annual calendar of the college etc.

**2.3 IQAC:** IQAC adopts quality parameter and ensure it through different initiatives. IQAC prepares long term and short-term plan, academic calendar, etc.

File Description	Documents
Paste link for additional information	<a href="https://ssmlc.kces.in/Aboutus/about_managing_council">https://ssmlc.kces.in/Aboutus/about_managing_council</a>
Upload any additional information	No File Uploaded

**6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.**

The institution follows the practices of decentralization and participative management by establishing the different academic committees with comprising teaching, non-teaching members and student representative to carry quality improvement strategies effectively. Institution provides autonomy to the academic committees to perform their task effectively. In order to implement the quality initiatives College Development Committee, Internal Quality Assurance Cell are functioning as per the norms

with the consideration and cooperation of all the stake holders.

- At the beginning of the academic year Principal formed the different academic committees with specific assigned purposes. One faculty member is appointed as coordinator of committee and respective member. Coordinator of concerned committee will adopt student representative on committee. The committee will convene the meeting among the faculty member and student representative to decide the planning and implementation of activities under concerned committee.
- To organize legal awareness campaign in all the villages of district in collaboration with District Legal Services Authority, Jalgaon. Principal formed committee of legal aid clinic. Legal aid clinic created the student's group for each taluka. Students created awareness with the guidance of Legal Aid Clinic and practising advocates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has prepared long term strategic plan. In consonance with strategic plan at the beginning of every academic year academic calendar is prepared. Accordingly academic activities are performed.

The college has been using ICT for teaching learning purposes since 2017. Along with extensive use of computers for classroom teaching, the college had KY-Yantras, with smart board enabled classrooms, making ICT an integral part of the teaching learning process. In 2019, the college has upgraded itself to e-learning through Google meet, Zoom an online learning platform. College has started YouTube Chanel.

The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers and students were organised with ICT trainers to familiarise them with the virtual platform for live classroom

teaching.

The principal of the college is the Associate Dean and Chairman Board of Studies. One faculty member is the Member of Board of Studies. The said faculty members are contributing towards the development of the curriculum.

#### Library, ICT and Physical Infrastructure /Instrumentation

College library is Partially automated with Soft Solution ERP software. Library is having well-furnished infrastructure. Library has collection of books, periodicals, and references.

Digital Library: Library has separate digital section as e-library to refer e-database with the subscription of Manupatra, Nlist etc. Library has separate webpage as link:  
<http://lawlib.kces.in/hom>

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://ssmlc.kces.in/pdf/naac/strategic_plan.pdf">https://ssmlc.kces.in/pdf/naac/strategic_plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Governing Body

- General body of the KCE Society

The Management Council of the KCE Society is the supreme authority in evolving and executing strategic plans at the institutional level. The KCE society's organizational structure is as follows:

- President of the KCES

The members of the Management Council elect one distinguished personality amongst them to lead the Council and the Society as the President of the Society.

- **Management Council**

The Management Council is a Executive body of the KCE Society.KCE Society elects itsrepresentatives through election as per the provisions of theConstitution of the Society. This Council manages the affairs of the trust.

- **The Principal**

The Management appoints the Principal as per the norms of the University Grants Commission (UGC), State Government and the affiliating University.

- **Academic Administration & General Administration**

The Management appoints the Head Clerk as Administrative head. The general office administration is supervised by the Head Clerk assisted by other supportive staff.

- **Service Rules, Procedures and Recruitment**

The recruitment, service, promotion, superannuation etc., are governed by theService Rules of the various statutory authorities as well as rules and regulationsas stipulated by the Management of the parent body.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://ssmlc.kces.in/Academic/organogram">https://ssmlc.kces.in/Academic/organogram</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is providing various welfare schemes for teaching and non-teaching staff which is as follows:

1. Financial support to teaching faculty for participation and attendance of Seminar, Conference, Workshop and Symposia.
2. Financial support: financial support in case need at the time of festival Advances against salary for teaching & non teaching staff without interest.
3. The college permits availing of third party loans by the staff for housing, vehicle, computers etc., and extends necessary support as part of its welfare measures.
4. Loan facility is provided to the staff members by the Khandesh College Education Society Employee's Co-operative Credit Society.
5. KCE Society has an in campus Saint Mother Teresa Health Centre facility for the teaching, non-teaching staff and students.
6. The canteen facility is available at the college campus with separate teacher's corner.
7. The staff association holds get together and picnics.
8. All the permanent teaching & non-teaching staff members are covered under PF, GPF and DCPS Scheme.

Khandesh College Education Society Employee's Co-operative

Credit Society LTD, Jalgaon provides helping hand to needy employees of the institution.

- Society avails loan facility to employees on urgent basis.

Credit society works for the welfare of the employees and their families.

File Description	Documents
Paste link for additional information	<a href="https://ssmlc.kces.in/Services/welfare_measure">https://ssmlc.kces.in/Services/welfare_measure</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is providing UGC format for self-appraisal form to the teaching faculty. At the end of the academic year the faculty submits the filled appraisal form to the IQAC cell.



After assessing the self-appraisal form it is submitted to the principal. The Principal identifies critical areas for improvement and holds one-to-one discussion with the concerned faculty member/s for exploring ways and means for further Development.

The college promotes the faculty to participate and present the research papers in the International, National and State level conferences, workshops and seminars. The circulars received for various programmes are circulated amongst the faculty. The institution is also providing the fund for such participation.

The faculty has to submit the teaching plan of the subject semester wise. The university results also analyze and submit the same in the Management Council.

#### Non-teaching Staff

The institution adopts the confidential report Proforma recommended by the university for taking the appraisal of the performance of the non-teaching staff. The college motivates the non-teaching staff to participate in the different training programmes organised by the university, joint director and social welfare departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, both internal/external audit

The College conducts both internal and external financial audits regularly. The audit and inspection procedures adopted in the college are as under:

#### 1. Internal Audit:

The internal audit is conducted quarterly every year. The

internal auditor appointed by the K.C.E. Society assess and verify the cash-book, bank book, journal register, receipt book, bank statement, fee subsidy and Vouchers. The internal auditor submits his report to the Administrative Officer of the Society for further process.

## 2. Statutory Audit

The Statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the college quarterly; the same is kept before the College Development Committee (CDC), the Governing body of the institute for approval.

## 3. The Joint Director, Higher Education

The Joint Director of Higher Education, Jalgaon division periodically inspects the accounts of salary grants of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

.06

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is receiving grant in aid from the Government of Maharashtra. All the salary expenditure is borne by the state government. The UGC extends financial support for various academic and infrastructural developments.

The institution has taken efforts to mobilize funds additionally and initiated self finance Diplomas, Post Graduate Diplomas and Master's degree LLM course. The additional fund is being utilized by the Institution for student welfare schemes and non-salary expenditures, salary expenditure in respect of contributory teaching and non-teaching staff, as mentioned in the audited income and expenditure.

The alumni of the college also extend financial support to the college.

#### Optimal utilization of resources

Annual budget is prepared, considering the available resources and the envisioned plans and needs for the academic year. The proposed Budget and financial allocations is reviewed by Khandesh College Education Society's finance expert before it is placed for sanction by the College Development Committee. The financial expenditure is monitored and controlled by the Principal with the assistance of the Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell plays major role in the quality improvement of the institute specifically in the teaching-learning process and other innovations. Over the years, the IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes.

#### Research Culture

The College has a Research & Advisory Committee which contributes to the research activities and innovations in the campus amongst the faculty and students. The IQAC Cell of the college also motivates and promotes the teachers to focus on research activities.

1. College Development Scheme.
2. Merged Scheme
3. Internal Quality Assurance Cell
4. Additional Assistance to College
5. Adhoc on Account Grant
6. General Development Assistance

With the funds of various schemes received from the UGC the college develops the research infrastructure facilities in the institute. It also motivates the faculty to participate in the International/National/State level seminars/workshops/conferences and publish the research articles in the peer reviewed journals. The Cell also encourages them to undertake the research projects and pursue Ph.D. programs.

The cell also contributes the research approach for the students on the campus.

The IQAC cell of the college has been actively involved in evolving the curriculum of the Law faculty of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC/CDC of the institution reviews the institution's teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

The faculty has to submit the teaching plan at the beginning of the semester to the Principal. At the end of the semester the faculty has to submit the self appraisal form.

The college promotes the ICT teaching and learning mechanism amongst the faculty. The ICT based teaching creates the learning environment in the campus. The 4 classrooms are smart classrooms and other some classes are ICT equipped classrooms.

The course structure is made available on the college website with the program outcomes and specific program outcomes for both the under-graduate and post-graduate and other diploma & PG Diploma programs and also it is available on the university website for the students.

To achieve the quality assurance in the teaching & learning at the end of the academic year the college collects the self appraisal form from the teachers which will be helpful in the academic performance indicator for the career advancement scheme.

The faculty members publishing their research papers in the peer reviewed journals and also undertakes minor research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Safety and security High-Tech Surveillance system:** -E-Surveillance with high resolution cameras placed, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus.

**Internal Complain Committee:**The Institution has ICC Committeemembers enquire and counsel the students addressing their problems time to time. Guest lectures and safety trainings are arranged by ICC to address health, stress or gender sensitization issues.

**Security personnel:** The Institution has strong security personnel deployed all around the campus to create secure enrolment.

**Counselling:** S.S.Maniyar Law College has a system of mentoring in each UG and PG Student for inculcating social, Moral and ethical values. Women cell also create gender awareness through different program.

**Common Rest Room:** In institution there are separate washroom are available for girls and boys.24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities like indoor games, first aid box and newspapers.

- Separate NSS unit is started exclusively to encourage the girl students and the unit is successfully conducting various activities to serve the society.
- Beti Bachao, Beti Padhao Jan Jagruti Rally and Different legal awareness programs

File Description	Documents
Annual gender sensitization action plan	<a href="https://ssmlc.kces.in/pdf/naac/action_plan/Action_plan_2021_22.pdf">https://ssmlc.kces.in/pdf/naac/action_plan/Action_plan_2021_22.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">E- Surveillance with high resolution cameras, Common Rest Room, V Sanitary napkin vending machine etc.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institution management has also advised to refuse anything which is not needed.

The college has organized many workshops/lectures on the implementation of these techniques effectively. Various Training programmes emphasised on avoiding the use of plastic items.. Even the college uses utensils made of glass and Metal.

For solid waste management we have placed different bins at various places at college campus. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation.

For biomedical waste there is a classification of the waste in hazardous and non-hazardous or infectious and other hazardous. Since, college has a practice to collect and sent it for recycle, the waste like plastic disposables, liquid waste and other things are again segregated then collected and kept in a storage then transported and finally sent for the treatment of the disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above



<b>3. Pedestrian-friendly pathways</b> <b>4. Ban on use of plastic</b> <b>5. Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and</b>	<b>B. Any 3 of the above</b>

**information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KCES S.S.Maniyar Law College has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio-economic diversities. Following is the mention of some of the events:

1. One day State Level Webinat on Rajshre Chhatrapatti Shahu Maharaj contribution to Education and Social Justice.
2. A National Level Webinar on IPR and Cyber Crimes
3. A National Level Webinar on POSH Act
4. A National Level Webinar on Communicative competnce in English.
5. A National Level Webinar on Inclusion, Representation, and Influence of women on the Internet Community in India.
7. A program of legal discussion on Marriage Institution : Its current Sattus , Problems and Solutions

Besides these events, the Institution has conducted various other important programs to provide inclusive environment to all the students with the view to promote the harmony and the spirit of common brotherhood amongst all the students India transcending religious, linguistic and regional or sectional diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is highly vigilant about sensitization of students and employees regarding values, rights, duties and responsibilities of citizen, hence every year we are conducting many programs sensitization. This year college has

1. One Day National Webinar on IPR & Cyber Crimes on 25th June 2021.
2. One day National Level Webinar on POSH Act, 2012 on 29th June 2021 on 29th June 2021
3. One Day National Webinar on Importance of Legal Research on 13th Aug 2021
4. National Level Webinar on Women's Day Jointly Organized by S.S.Maniyar Law College, GAP etc on
5. One Day state level Webinar on the Changing Role of Academic Subordinate Staff & Their Challenges
6. Webinar on Pan India Awareness & Outreach Campaign- The role of Para Legal Volunteers
7. One day webinar on Mental health and International Girl Child day on 12th Oct 2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://ssmlc.kces.in/Activity/activity_reports">https://ssmlc.kces.in/Activity/activity_reports</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The Institution celebrates /Organizes National and International Commemorative Days, Events and Festivals**

**Every year institution celebrates maximum national and International Commemorative Days, though the situation had not allowed to celebrate in physical mode but still we had celebrated different days in an online platform.**

We had celebrated birth anniversary of Shahuji Maharaj by organizing One Day State Level Webinar on Chhatrpati Shahu Maharaj on 7th June 2021. Number of Student participated.

On 26th Nov 2021 college has arranged Guest Lecturer on "Constitutional Law" on Occasion of Constitution Day Celebration. In this lecture special focus on importance of constitution and its value in human life was discussed.

On 19th Feb Celebration of Birth Anniversary of Chhatrapati Shivaji Maharaj

Every year college take initiative to sensitize our students and staff regarding safety, empowerment, respect and rights of women therefore this year on 8th March 2022 we have Jointly organized with GAP and 5 other colleges, Webinar on of International Women's Day on " Inclusion, Representation & Influence of Women on The Internet Community in India ".

On 14th April 2022 college has celebrated Birth Anniversary of Dr. Babasaheb Ambedkar

On 21st June 2022 we celebrated International Yoga Day by organizing National level Webinar on Yoga at International Yoga Day. Number of participated in this webinar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- NATIOAL MOOT COURT COMPETITION**

The National Moot Court Competition is one of the prestigious activities in College. Every year college invites prestigious and esteemed institution to participate in the said competition.

The numbers of teams within the state as well as out of the state have participated in the said competition. The college has received overwhelming response from the out of state teams. The aim of the National Moot Court Competition is to boost up the lawyering skills of the students of various levels and train them to prepare for performing their roles as advocates and assist the court in the process of rendering justice to the society.

- Legal Literacy Programmes

The Legal Literacy Programmes is one of the prestigious activities of the college through its Legal Aid Clinic that received overwhelming response from the Jalgaon city and Taluka of the districts. The aim of the literacy programmes is to create the legal awareness amongst the people and counselling of the poor and needy litigants. It avails opportunity of amicable settlements of disputes and students get chance of Para legal services.

The objectives of the programmes are as:

Social Legislations, Civil Laws Criminal Laws, Constitutional Law, Consumer Law etc.

File Description	Documents
Best practices in the Institutional website	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ssmlc.kces.in/pdf/activity_reports/Best_Practices_Moot_Court.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ssmlc.kces.in/pdf/activity_reports/Best_Practices_Moot_Court.pdf</a>
Any other relevant information	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ssmlc.kces.in/pdf/activity_reports/Best_Practices_Legal_Aid.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ssmlc.kces.in/pdf/activity_reports/Best_Practices_Legal_Aid.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### National Service Scheme

KCES's S.S.Maniyar Law College, Jalgaon Is an oldest institution provides legal education in the Northern Part of Maharashtra.

Generally single faculty colleges and specially Law Colleges does takes NNS Unit, But S.S.Maniyar Law College has started this Unit in the year 2006-07, Prof. Jayshankar K.I was the first program officer of our college. Since academic year 2006-07 this Unit is working very successfully and institution along with students doing service to society.

The motto of National Service Scheme is

"NOT ME BUT YOU"

The National Service Scheme is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the student's youth of India to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands on experience to young students in delivering community service. The College have volunteered to take part in various community service programmes.

Every year our student contributes their services at different places in various manner, such as Tree Plantation, Clean and Green Campus, Swachh Bharat, Awareness of different issues and solution. Being law institute, we focus more to spread legal awareness in the society

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

To achieve the Everest educational heights that mold the student to be eminent, academic and professional personalities, with productive career to work for social engineering and social justice with this vision institution is trying its best to add and insert different activities that would help students to bridge the gap between local to global, college to court, home to society. With the mission to provide highest educational opportunities, the college plans to start the following things....

1. Holding Seminars/Conferences/Workshops/Discussions on

prominent legal issues

2. Inviting experts like advocates/judges/academicians/public servants etc. as guest faculties
3. Collaborations with various agencies for research oriented works
4. Promoting students for undergoing Internships
5. Providing career Counseling to the students

**Value Based Education:**

1. Increasing the number of legal aid camps and reaching out to the remotely situated people
2. Developing awareness and interest towards conservation of environment.

**Increased Use of Technology:**

1. Subscription to more e-learning resources
2. Obtaining latest software for accounting purposes

**Bridging the gap between classroom and courtroom:** By holding more moot court competition and Planning to Start Vocational Programs

**Contributing towards legal development::**

1. More number of research projects to be undertaken by faculty/students
2. To establish Research Centre