YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	Khandesh College Education Society' S.S.Maniyar Law College, Jalgaon
• Name of the Head of the institution	Dr.B.Yuvakumar Reddy
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02572239523
• Mobile no	9860681305
• Registered e-mail	info.ssmlc@kces.in
• Alternate e-mail	ybondu@gmail.com
• Address	IMR Campus RIng Road Jilha Peth
• City/Town	Jalgaon
• State/UT	Maharashtra
• Pin Code	425001
2.Institutional status	
• Affiliated /Constituent	Affiliated

• Type of Institution	**Co-education**	
• Location	**Urban**	
• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon**	
• Name of the IQAC Coordinator	**D.R.Kshirsagar**	
• Phone No.	**02572239523**	
• Alternate phone No.	**02572251206**	
• Mobile	**9890081272**	
• IQAC e-mail address	**iqacssmlc1970@gmail.com**	
• Alternate Email address	**deepakmdk358@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://ssmlc.kces.in/pdf/aqar_reports/aqar_report_2019_20.pdf**	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	**https://ssmlc.kces.in/pdf/academic_calendar/Academic_Calender_2020_21.pdf**	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.05**	**2004**	**03/03/2004**	**02/03/2009**
Cycle 2	**A**	**3.09**	**2011**	**27/03/2011**	**26/03/2016**
Cycle 3	**B**	**2.50**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC	**05/07/2001**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.S.Maniyar Law College	nil	nil	2020	0

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	**View File**	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. 5 day Multidisciplinary International Workshop on "Changing Facets of Human Rights-Covid 19" 2. Legal Awareness Webinar on "Educating Legal Awareness to Educators" 3. National Webinar on IPR & Cyber Crimes. 4. One Day State Level Webinar on "Chatrapati Shahu Maharaj" 5. National Webinar on POSH Act

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize legal awareness program	Organised online legal awareness webinar on 'Educating Legal Awareness to Educators'
To conduct program on IPR	Conducted National Webinar on IPR and Cyber Crimes
Induction program	Online Freshers Induction program conducted
To organize skill oriented programs	Conducted online workshop on ;Dissertation skills

13.Whether the AQAR was placed before statutory body?	**Yes**	

• Name of the statutory body

Name	Date of meeting(s)

College Development Committee	12/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	15/12/2021

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20. Distance education/online education:

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	124

File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	1051

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	525

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	491

File Description	Documents
Data Template	View File

3. Academic

3.1 Number of full time teachers during the year	8

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	11

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	28.09
4.3 Total number of computers on campus for academic purposes	80

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The courses offered for LL.B/BA LL.B/LLM/Diploma/PG Diploma are designed by the concerned university. The curriculum is designed by the Board of Studies in Faculty of Humanities . The Principal of the college is also acting as Associate Dean and Chairman, Board of Studies. One faculty member is also the Member of the Board of Studies for revising the curriculum. In the beginning of the academic session the college prepares the action plan for effective implementation of the curriculum as per the university academic calender.The choice based credit system (CBCS) scheme has been introduced from the academic year 2016-2017.

The faculty has to submit the teaching plan semester wise. AlsoThe faculty prepares the class notes, conducts tutorial discussion, and makes power point presentations. The college conducts monthly tests and evaluates the students continuously and completes the course with preliminary examination at the end. The faculties take the answer sheet and discuss it with the students for their improvement. Also the faculty member suggests the text books, reference books and journals in the library as per the requirement.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**https://ssmlc.kces.in/pdf/academic_calendar/Academic_Calender_2020_21.pdf**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response

The college prepares the tentative schedule of academic calendar and adhere it. As per the schedule in the academic calendar the concerned coordinators of the different internal committees initiates the curricular, co-curricular and extra-curricular activities.

For the academic year 2020-2021 the academic calendar was prepared and conducted the activities through online mode due to pandemic situation.

The College is affiliated and implements the examination policy designed by the university. The Examination & Tutorial Committee of the college conducts the tutorial tests and preliminary examination during the semester examination activities for the continuous internal evaluation.

- Tutorial tests in each semester
- Guidance for the new admissions about the university exam system pattern
- Preliminary examination at the end of the semester.
- Post Graduate (LL M) level adopted 60:40 pattern, conducts internal assessment.
- The LL M students also have to make seminar presentation and complete the home assignment with two tests.
- Graduate (LLB/BA LLB) students are having practical papers the teachers make continuous assessment of the students.

For the current academic year 2020-2021 as the colleges was closed due to pandemic situation. Yet the college conducts the programs and guided the students for examination through online mode.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://ssmlc.kces.in/pdf/academic_calendar/Academic_Calender_2020_21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded

Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

To integrate the cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculumthe university prescribed curriculum includes the specific contents to enrich the profession in specific and other based on social & ethical values. The college through the same curriculum takes efforts to inculcate the values among the students.

Core Papers

1. Jurisprudence (Legal method, Indian legal system, and basic theory of law).

2. Law of Contract

3. Special Contract

4. Law of Tort including MV Accident and Consumer Protection Laws

5. Family Law (2 papers)

6. Law of Crimes

7. Criminal Procedure Code

8. Constitutional Law (I & II)

9. Property Law

10. Law of Evidence

11. Civil Procedure Code and Limitation Act

12. Administrative Law

13. Company Law

14. Public International Law

15. Laws relating to Women and Child

16. Environmental Law

17. Labour Law (I & II)

Compulsory Clinical Papers

1. Drafting, Pleading and Conveyance

2. Professional Ethics

3. Alternate Dispute Resolution

4. Moot court exercise and Internship:

5. Banking Law

Other Elective Papers are also their in the law programme.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

202

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**https://ssmlc.kces.in/Feedback/feedback**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**View File**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**https://ssmlc.kces.in/Feedback/feedback**

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1051

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

558

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

At the beginning of the academic session the college constitutes the admission committee. The committee counsels the newly admitted students and provides them guidance and arranges the induction program.The book bank facility is also provided for the students and open access for the reference books and various journals and case reporters. Class tests and seminars are organized through which faculties can identify slow and advanced learners. The slow learners are motivated to take participation in the inter class debate, elocution, power point presentation and moot court competitions. The advanced learners are encouraged to participate in the state/national level debate, elocution and moot court competitions.

Strategies

1. Class teachers acts asmentor and guide the students
2. Library facilities are provided such as text books, legal dictionary and journals. Book Bank facility for the category students
3. The teachers monitor the progress informal while interacting with them.
4. Remedial classes.

The specific strategies

1. Provisions of additional learning and required materials
2. Assignment preparation on current and latest topics
3. Motivational talks and trainings by resource person
4. Student seminars on selected reference topics

Overall Activities:

1. Group Discussion
2. Study Projects
3. Field Visits
4. Poster Competition
5. Essay Competition
6. Debate/Elocution Competition
7. Moot Court

File Description	Documents

Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1051	**7**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution adheres to student centric such as experiential learning, participative learning to give exposure to the students while learning the course.

Experiential Learning

The student has to deal with the practical subjects during the ongoing of the course. The last year student has to take the internship in the chamber of lawyer and make observations and maintain diary.

Participative Learning

The faculty conduct tutorial discussion for the students and interacts with them. The counselling cell of the college also provides guidance to the students.

Problem Solving Methodologies

In the curriculum of law there are four papers of practical relations. Among these moot court is having its own significance to learn on the basis of problem solving methodologies. The legal aid clinic of college also provides the opportunity to the students to work as para legal volunteers.

Teaching Strategy

The teacher takes hypothetical problem on the basis of decided cases of apex courts or high courts. There will be two of parties relates to hypothetical problem for them opportunity will be given to draft memorandum on behalf of the parties whom they may appear to argue.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response

The faculty members use the ICT enabled tools to make the teaching-learning process more effective. In the era of modern technology the teachers and students are somewhat familiar with such tools. During the academic year 2020-2021 as the colleges was closed due to the pandemic situation. So the faculty has conducted the classes through online platform i.e. zoom app, google meet, webex and google classrooms. Through the google classrooms the faculty has provided the reading material ,videos and snet the links on youtube videos too.

The notices and the links of the classes has been sent through whatsapp group. The students shall not suffer the education that too the professional course every guidance made through this ICT tools

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response

The college is having continuous internal evaluation system . The mechanism of internal assessment is transparent and robust in terms of frequency and variety. At the beginning of the (semester) academic session the college constitutes the examination committee. In the induction programme the concerned faculty makes aware about the evaluation process throughout the semester to the students. The college has established Students Grievance Cell to solve academic problems . Students can drop their complaints in complaint box.

Policy for the transparency-

1. For all the internals taken by the concerned faculty after due evaluation if any discrepancieswill be rectifying by the class teachers of each class positively.

2. Well in advance communication of internals through the notice board.

3. Faculty prepares the question paper considering the syllabus completed in the particular subject and the test which the college is being conducting, on that basis question papers provides to the students.

4. In each semester the college will notice to the students for the submission of their assignments, presentations, visits and submission of journals to the concerned teacher.

This mechanism of internal assessment to make it transparent and robust in terms of frequency and variety.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The College is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University. The university is having mechanism relating to examination grievances which is transparent and time bound. The college is also having its internal mechanism for the grievances of the internal assessment.

University Level Grievance Redressal System

The University announces the examination time-table well in advance at the end of the semester. The university assesses the papers after examination under central assessment programme (CAP) and announces the results. If the student is having any grievance regarding the evaluation as per policy of the university he is remedied as such:

1. Apply for photocopy of the answersheet within 15 days from the announcement of results
2. Student can verify the answersheet and if not satisfied can challenge the answersheet by applying to the university within prescribed time
3. University goes for reassessment of the answerbook and declares the results.

The college is being affiliated to the university the norms of university have been following in the college and for internals decided by the concerned faculty through external deputed by the university is final.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The institution is very much adhering to its vision and mission which makes to achieve the goal of programme outcomes. The college is offering LLB Three and BA LLB Five Year course, LLM Two years, Diploma in Taxation Law, Diploma in Labour Law &Labour Welfare one year, Post Graduate Diploma in Human Rights & Value Education, Cyber Laws, Forensic, Bio-Forensic Law and Bio-Terrorism Law, Intellectual Property Rights, Medical Jurisprudence and Toxicology of One year.

The college prospectus also contains the details of programmes . The contents of the syllabus of each course very well described the specific outcomes (SOs).

Before the commencement of the classes the college conducts the induction program for the student's werein the Head of the institution address them about the Pos, PSOs and Cos.

The faculty of the concerned subject provides information regarding the course outcomes during the regular/remedial classes. All information related to the students and teachers are displayed on the notice board. The details regarding the syllabi for the courses are displayed on the college website.

The institution also takes steps to involve the stakeholders, industry, alumni and parents for the better communication about the POs, PSOs and COs to their wards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ssmlc.kces.in/pdf/Program_Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response

Method of measuring Attainment & Level of Attainment of COs, PSOs & POs

In the commencement of the classes in the semester the faculty focus on the programme outcomes, programme specific outcomes as already described it on the website of the college. With the course outcomes it has to be evaluated by the faculty at the end of the semester. The student attained the course outcomes at the completion of the course.

The College evaluates the attainment of the POs, PSO & COs on the basis of the performance of students during the continuous internal evaluation . The performance of the students reflects in the university result. Every year the passing percentage of the students is satisfactory. The result is discussed in the Annual General Governing Body Meeting of the Society.

The college has its own policy to monitor the attainment of the outcomes as:

1. The teacher assesses the students throughout the semester during the regular classes and practicals.
2. Tutorial discussion, preliminary examinationduring the semester.
3. Regular attendance .
4. Students achievements are appreciated by the management and the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

389

File Description	Documents

Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ssmlc.kces.in/pdf/feedback/Studetns_satisfaction_survey_20_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response

The College has the vision to foster new age, industry driven lawyers and makes them to compete in the global legal profession. The college has established the Research Advisory Committee to strengthen the research activities in the campus.

The college promotes the eco-system for research and innovation practices by motivating the faculty to take major/minor research projects, participate in the seminars/workshops/conferences.

Research Advisory Committee

The College has established the Research Advisory Committee.

1. To create multidisciplinary research activities.
2. To encourage for the publication of research papers in the reputed peer reviewed journals.
3. To undertake the Minor/Major Research Projects.

All the members of faculty and non teaching staff are provided separate computers with internet facility. The faculty makes optimal utilization for the purpose of carrying out research activities. Students are also allowed free access to computer and language lab for the purpose of improving their academic growth.

The library is enriched with current reference book, AIR, SCC, CLJ, M.LR and has separate reading room facility. The students freely access to library after their classes. The research scholars of other institutions are also visiting our library for carrying out their research work

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 – Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 – Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 – Research Publications and Awards

3.3.1 – Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 – How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 – Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 – Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded

List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College to have the holistic development of neighbourhood community motivates the faculty and students to extension activities in the campus and outside the campus. The college being professional one is having National Service Scheme (NSS) unit and Legal- Aid Cell. These units conduct different extension activities in the neighbourhood community in terms of impact and sensitizing students with social issues and holistic development.

Students are made aware of the programmes proposed to be conducted during the academic year. The students also take up the responsibility of maintaining discipline, sharing responsibility in processions and other public functions. Legal-Aid Cell of college conducts the Street Play in villages and creates awareness in society on different legal issues such as Dowry Prohibition, Corruption, Farmer suicide, Save the Girl child, anti- ragging etc.

The College publishes VIDHYARTH: The College Annual Miscellany as an extension activity of every year in the month of July. In this magazine articles of students have published on various socio-legal issues. The annual miscellany contains in brief, selective pictorial representation of co-curricular, extra- curricular and extension activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**View File**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents

Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**View File**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

37

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**View File**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is affiliated to KBC North Maharashtra University and recognized by Bar Council of India. As per the requirement of the Bar Council of India the College provides the adequate facilities for teaching and learning. These include 4 ICT enabled Classrooms and 4 traditional classrooms. One Spacious Auditorium

1. Computer Lab having 25 computers with internet facilities
2. Language Lab having 15 computers
3. Reading Room
4. Library having 10 computers with internet connectivity
5. Moot Court Hall with decorum

S.No

Designation of the accommodation

Number

Carpet area in Sq. mts.

1

Assembly Hall(Auditorium)

01

196.25

2

Lecture Halls

12

Lecture Hall- 1

129.51

Lecture Hall – 2

81.53

Lecture Hall – 3

129.51

Lecture Hall – 4

128.78

Lecture Hall – 5

65.80

Lecture Hall – 6

62.61

Lecture Hall – 7

63.70

Lecture Hall – 8

62.79

Lecture Hall – 9

Lecture Hall – 10

Lecture Hall –11

Lecture Hall – 12

3

Moot Court Hall

128.78

4

Teacher's Common Room

01

51.36

5

Library and Reading Room

01

334.87

6

Record Room

01

27.23

7

Computer Lab

01

62.61

8

Language Lab

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sr. No.

Outdoor sports Facility

Area/ Size

Year of

Establishment

Users Yearly

2013-14

14-15

15-16

16-17

17-18

1

Open Ground

10 acres

1970

50

55

40

62 71

Sr. No.

Indoor

sports Facility

Area/ Size

Year of Establishment

Users Yearly

2020-21

1

Indoor sports Training Facilities Centre

901.44sqm

2011

00

2

Flood Lighting Basket Ball Court

436.91sqm

2011

00

Indoor Games & Sports Facilities

Sr.

No.

Indoor Sports Facility

Area / Size

Year Of

Establishment

S.No.	Facility	Details	Year	Users 2020-21
1.	Badminton Courts (2 Nos.)	Two badminton courts of 880 sq.ft each; Hall Size 4488 sq.ft Wooden Floor	2004	00
2.	Gymnasium	Hall Size 1850 sq.ft	2004	00
3.	Gymnastic floor	Hall Size 426.50 sq.ft.	2014 -15	00
4.	Aerobics & Fitness Center For Women	328.08 sq.ft.	2015 -16	00
5.	Weight Lifting & Power Lifting	Gymnasium Hall Size 1850 sq.ft.	2010 -11	00
6.	Boxing	Hall Size		

472.44sq. ft. Indoor Hall

2012 -13

00

7.

Rifle Shooting Range

469.16 sq.ft.

Indoor Hall

2017 -18

00

Total

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.53

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Yes

The College is having CMS 11.0(College management System) & Integrated Library Management System (Lib-Man) in the library. The library is enriched with 395 books in the current year with total of 26303 books and 37 national and international journals and magazines with 14 newspapers. In the current year. The library provides open access facility to students. It is kept under CCTV surveillance.

Library Automation

The Central library of the college is automated since 2016 with Master's Software, two computers for library administration and 10 computers with internet facility for student's access is available.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.02

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has 101 computers and 5 laptops with upgraded software with wifi and broadband connectivity having speed of 20Mbps. Institute thrives for upgrading the IT infrastructure and associated facilities in line with latest available facilities. The work of up gradation, deployment and maintenance is also taken care of by the computer department of K.C.E. Society's College of Engineering and I.T. which is a sister institution and situated close to the institution and the budget is provided by the management. Besides this, the college has one modern computer laboratory with 25 computers and language laboratory with 15 computers and advanced software for learning English language with wifi facility and internet cafe in the ladies hostel are also available with necessary accessories and peripherals like servers, printers, stabilizers, UPS, etc. The wi-fi connectivity covers about 80% of the campus area.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	**View File**

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.57

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adopted the systems and procedures for maintaining and utilizing facilities in the campus. The requirements are prepared with the consultation of the teaching/non-teaching and finalized with the Principal. The said requirements after finalization are placed before the College Development Council (CDC) and thereafter before the Management Council for approval.

 1. The institute provides good water facility with well maintained water cooler.
 2. The college is having its own Power Generator.
 3. The campus is under CCTV surveillance.
 4. Spacious parking space for the teaching/non-teaching and students
 5. Well furnished staff-room with attach washroom facility.

The College maintains all this facilities with annual contract maintenance.

The institute constitutes library committee every year which consist of one of the Faculty members as its Chairman, and others as members including the Librarian. The committee in the library meeting conducted in the beginning of academic year deliberates on the budgetary allocations, evaluates the previous year's library activities and proposes some recommendations as to the new services or facilities to be availed for the current year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

100

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**https://ssmlc.kces.in/Activity/cap_build_skill_enhance**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**

Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council

The college has constituted student council to represent the students in college. During the academic year 2020-21 University has not initiated the process for Student-Council hence, there no student's council. To conduct different activities students' role will be there on various academic bodies. The library committee considers the suggestions of the students in purchasing the new text, reference books, also review on the availability of books. Student Development Department implements earn & learn scheme under this students perform office work, helps in the library works. The College magazine also student representatives assist the editorial board in collecting the material and editing the college magazine. The National Service Scheme unit is having the strength of total 60 volunteers. The assistance is taken from volunteers in organizing NSS special camp and also for organization of various social programmes in college like Yoga, Blood Donation Camp, Campus Cleaning, Tree Plantation etc. There is also representation given to one student on College Development Committee (CDC). The selection of student representatives in different committees helps to understand the need of the students. Thus the institution facilitates student's representation in various administrative, co-curricular and extracurricular activities of college.

File Description	Documents
Paste link for additional information	**https://ssmlc.kces.in/pdf/activity_reports/Student_Council.pdf**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	**View File**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association holds meeting to discuss various issues for the overall development of institute. Alumni Association arranges lectures on various socio-legal issues for the benefit of students. Alumni also conduct various sessions with students to develop their professional skills. Alumni also help and guide college students for internship activity, including attendance in Lawyers Chamber, Observance of Court Procedure, and Client Interviews etc. Some alumni have kept academic prizes for meritorious students to be given every year. Alumni of the institution occupy reputed positions like Judges of Supreme Court, High Court, District Courts, Judicial Magistrates, Renowned Criminal Lawyers, Law-Officer etc. Alumni have gifted books, also support financially needy students each year for completion of their legal education. Alumni also guide the students who wish to appear

for Judicial Examinations conducted by MPSC for CJJD & JMFC, Public Prosecutor etc. They interact with students giving them updates about substantive and procedural law and provide techniques to appear for competitive exam. Alumni also guide the students in appearing for various competitions like moot-court, debate and elocution. Alumni work as panel judges in Moot-Court Competitions, Legal Quiz etc. Alumni feedback is also taken every year and reviewed.

File Description	Documents
Paste link for additional information	**https://ssmlc.kces.in/pdf/alumni/Alumni_Meet_Report_2020_21.pdf**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the S.S. Maniyar Law College as an leading legal institution of Khandesh region that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all. 1. Academic Structure: The Principal is the Head of the Institute. Under the leadership of Principal, teaching staff, Library staff and Administrative Staff working for the implementation of academic activities. Principal appoints class teacher and constitutes academic committees to plan, conduct and co-ordinate curricular, co-curricular and extra-curricular activities. 2. Governing Bodies:

1. Management Council, as the highest Executive Body, plays the pivotal role of laying down policies, both academic and governance.
2. College Development Committee: CDC formed as per Maharashtra Public University Act, 2016. To Prepare and sanction overall Comprehensive strategic plan. Decide about the overall teaching programmes or annual calendar of the college etc.
3. IQAC: IQAC adopts quality parameter and ensure it through different initiatives. IQAC prepares long term and short term plan, academic calendar, etc.

File Description	Documents
Paste link for additional information	**https://ssmlc.kces.in/pdf/naac/strategic_plan.pdf**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the practices of decentralization and participative management by establishing the different academic committees with comprising teaching, non-teaching members and student representative to carry quality improvement strategies effectively.In order to implement the quality initiatives College Development Committee , Internal Quality Assurance Cell are functioning as per the norms with the consideration and cooperation of all the stake holders.

- At the beginning of the academic year Principal formed the different academic committees with specific assigned purposes. One faculty member is appointed as coordinator of committee and respective member. Coordinator of concerned committee will adopt student representative on committee. The committee will convene the meeting among the faculty member and student representative to decide the planning and implementation of activities under concerned committee.

- **To organize legal awareness campaign in all the villages of district in collaboration with District Legal Services Authority, Jalgaon. Principal formed committee of legal aid clinic. Legal aid clinic created the students group for each talukas. Students created awareness with the guidence of Legal Aid Clinic and practising advocates.**

File Description	Documents
Paste link for additional information	**https://ssmlc.kces.in/pdf/committees/Academic_Committees_2020_2021.pdf**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes since 2017. Along with extensive use of computers for classroom teaching, the college had KY-Yantras, with smart board enabled classrooms, making ICT an integral part of the teaching learning process. In 2019, the college has upgraded itself to e-learning through Google meet, Zoom an online learning platform. College has started YouTube Chanel.

The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers andstudents were organised with ICT trainers to familiarise them with the virtual platform for live classroom teaching.

The principal of the college is the Associate Dean and Chairman Board of Studies. One faculty member is the Member of Board of Studies. The said faculty members are contributing towards the development of the curriculum.

Library, ICT and Physical Infrastructure /Instrumentation

College library is Partially automated with Soft Solution ERP software.Library is having well-furnished infrastructure. Library has collection of books, periodicals, and references.

Digital Library: Library has separate digital section as e-library to refer e-database with the subscription of Manupatra, Nlist etc. Library has separate web page as link: http://lawlib.kces.in/hom

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**https://ssmlc.kces.in/pdf/naac/strategic_plan.pdf**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body

1.General body of the KCE Society

The Management Council of the KCE Society is the supreme authority in evolving and executing strategic plans at the institutional

level. The KCE society's organizational structure is as follows:

1.President of the KCES

The members of the Management Council elect one distinguished personality amongst them to lead the Council and the Society as the President of the Society.

1.Management CouncilThe Management Council is a Executive body of the KCE Society. KCE Society elects its representatives through election as per the provisions of the

Constitution of the Society. This Council manages the affairsof the trust.

1.The Principal

The Management appoints the Principal as per the norms of the University Grants Commission (UGC), State Government and the affiliating University.

Academic Administration & General Administration

The Management appoints the Head Clerk as Administrative head. The general office administration is supervised by the Head Clerk assisted by other supportive staff.

Service Rules, Procedures and Recruitment

The recruitment, service, promotion, superannuation etc., are governed by the Service Rules of the various statutory authorities as well as rules and regulations as stipulated by the Management of the parent body.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ssmlc.kces.in/Academic/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is providing various welfare schemes for teaching and non-teaching staff which is as follows:

1. Financial support to teaching faculty for participation and attendance of Seminar, Conference, Workshop and Symposia.

2. Financial support: financial support in case need at the time of festival Advances against salary for teaching & non teaching staff without interest.

3.The college permits availing of third party loans by the staff for housing, vehicle, computers etc., and extends necessary support as part of its welfare measures.

4.Loan facility is provided to the staff members by the Khandesh College Education Society Employee's Co-operative Credit Society.

5.KCE Society has an in campus Saint Mother Teresa Health Centre facility for the teaching, nonteaching staff and students.

6. The canteen facility is available at the college campus with separate teacher's corner.

7. The staff association holds get together and picnics.

8. All the permanent teaching & non-teaching staff members are covered under PF.

Khandesh College Education Society Employee's Co-operative Credit Society LTD. Jalgaon

provide helping hand to needy employees of the institution.

File Description	Documents
Paste link for additional information	**https://ssmlc.kces.in/Services/welfare_measure**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**View File**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is providing UGC format for self appraisal form to the teaching faculty. At the end of the academic year the faculty submits the filled appraisal form to the IQAC cell. After assessing the self appraisal form it is submitted to the Principal. The Principal identifies critical areas for improvement and holds one-to-one discussion with the concerned faculty member/s for exploring ways and means for further Development.

The college promotes the faculty to participate and present the research papers in the International, National and State level conferences, workshops and seminars. The circulars received for various programmes are circulated amongst the faculty. The institution is also providing the fund for such participation.

The faculty has to submit the teaching plan of the subject semester wise. The university results also analyze and submit the same in the Management Council.

Non-teaching Staff

The institution adopts the confidential report Proforma recommended by the university for taking the appraisal of the performance of the non teaching staff. The college motivates the non-teaching staff to participate in the different training programmes organised by the university, joint director and social welfare departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes both internal/external audit

The College conducts both internal and external financial audits regularly. The audit and inspection procedures adopted in the college are as under:

1. Internal Audit :

The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society assess and verify the cash-book, bank book, journal register, receipt book, bank statement, fee subsidy and Vouchers. The internal auditor submits his report to the Administrative Officer of the Society for further process.

1.Statutory Audit

The Statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the college quarterly; the same is kept before the College Development Committee (CDC), the Governing body of the

Institute for approval.

1.The Joint Director, Higher Education

The Joint Director of Higher Education, Jalgaon Division periodically inspects the accounts of salary grants of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6000

File Description	Documents
Annual statements of accounts	**View File**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is receiving grant in aid from the Government of Maharashtra. All the salary expenditure is borne by the state government. The UGC extends financial support for various academic and infrastructural developments.

The institution has taken efforts to mobilize funds additionally and initiated self finance Diplomas, Post Graduate Diplomas and Master's degree LLM course. The additional fund is being utilized by the Institution for student welfare schemes and non-salary expenditures, salary expenditure in respect of contributory teaching and non-teaching staff, as mentioned in the audited income and expenditure.

The alumni of the college also extend financial support to the college.

Optimal utilization of resources

Annual budget is prepared, considering the available resources and the envisioned plans and needs for the academic year. The proposed Budget and financial allocations is reviewed by Khandesh College Education

Society's finance expert before it is placed for sanction by the College Development Committee. The financial expenditure is monitored and controlled by the Principal with the assistance of the Accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell plays major role in the quality improvement of the institute specifically in the teaching-learning process and other innovations. Over the years, the IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes.

Research Culture

The College has a Research & Advisory Committee which contributes to the research activities and innovations in the campus amongst the faculty and students. The IQAC Cell of the college also motivates and promotes the teachers to focus on research activities.

1.College Development Scheme

2.Merged Scheme

3.Internal Quality Assurance Cell

4.Additional Assistance to College

5.Adhoc on Account Grant

6.General Development Assistance

With the funds of various schemes received from the UGC the college develops the research infrastructure facilities in the institute. It also motivates the faculty to participate in the International/National/State level seminars/workshops/conferences and publish the research articles in the peer reviewed journals. The Cell also encourages them to undertake the research projects and pursue Ph.D programs.

The cell also contributes the research approach for the students on the campus.

The IQAC cell of the college has been actively involved in evolving the curriculum of the Law faculty of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC/CDC of the institution reviews the institution's teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

The faculty has to submit the teaching plan at the beginning of the semester to the Principal. At the end of the semester the faculty has to submit the self appraisal form.

The college promotes the ICT teaching and learning mechanism amongst the faculty. The ICT based teaching creates the learning environment in the campus. The 4 classrooms are smart classrooms and other some classes are ICT equipped classrooms.

The course structure is made available on the college website with the program outcomes and specific program outcomes for both the under-graduate and post-graduate and other diploma & PG Diploma programs and also it is available on the university website for the students.

To achieve the quality assurance in the teaching & learning at the end of the academic year the college collects the self appraisal form from the teachers which will be helpful in the academic performance indicator for the career advancement scheme.

The faculty members publishing their research papers in the peer reviewed journals and also undertakes minor research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ssmlc.kces.in/pdf/nirf/NIRF202021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security High-Tech Surveillance system: -E- Surveillance with high resolution cameras placed, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus.

Internal Complain Committee:The Institution has ICC Committeemembers enquire and counsel the students addressing their problems time to time. Guest lectures and safety trainings are arranged by ICC to address health, stress or gender sensitization issues.

Security personnel: The Institution has strong security personnel deployed all around the campus to create secure enrolment.

Counselling: S.S.Maniyar Law College has a system of mentoring in each UG and PG Student for inculcating social, Moral and ethical values. Women cell also create gender awareness through different program.

Common Rest Room: In institution there are separate washroom are available for girls and boys.24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities like indoor games, first aid box and newspapers.

- Separate NSS unit is started exclusively to encourage the girl students and the unit is successfully conducting various activities to serve the society.
- Beti Bachao, Beti Padhao Jan Jagruti Rally and Different legal awareness programs

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has different dustbins to segregate the different waste like solid, biomedical, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.

The college has organized many workshops/lectures on the implementation of these techniques effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity. Even the college uses utensils made of glass and Metal.

For solid waste management we have placed different bins at various places at college campus. This ensures that solid waste segregated at the source.

The college has a practice to collect and sent it for recycle, the waste like plastic disposables, liquid waste and other things are again segregated then collected and kept in a storage then transported and finally sent for the treatment of the disposal.

For the personal protection it has been advised to use masks while handling the waste. The college has organized Swachh Bharat Mission. Under this banner the utility of recycling the solid and biomedical waste has been elaborated.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KCES S.S.Maniyar Law College has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio-economic diversities. Though the academic year 2020-21 totally gone under the crises of pandemic of Covid -19 but still the institution took best efforts to sensitize students by virtual platform. Some of the major programmes organised by the college in this academic year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is highly vigilant about sensitization of students and employees regarding values, rights, duties and responsibilities of citizen, hence every year we are conducting many programs sensitization. This year college has taken 5 Days Multidisciplinary International Workshop on "Changing Facet of Human Rights Covid-19" between 16th to 20th Sep 2022.Under this workshop every day in every session different resource person had talked on different subject related to Human Rights and Values.

On 8th Oct 2020 college has conducted Online Pledge on Prevention on Covid-19, it was to sanitize our students and staff.

Then after on 26th Nov 2020 college has Guest Lecturer on "Constitutional Law" on Occasion of Constitution Day Celebration. In this lecture special focus on importance of constitution and its value in human life was discussed.

On 27th Feb 2021 college has conducted Webinar on Marathi Bhasha Gaurav Din"to sensitize our students regarding importance of our Marathi Language.

Every year college take initiative to sensitize our studentsand staff regarding safety, empowerment, respect and rights of women therefore this year on 8th March 2021 we have conducted Webinar on of International Women's Day on Empowerment of "Empowerment of Women and their Problems".

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**https://ssmlc.kces.in/Activity/activity_reports**
Any other relevant information	**https://www.youtube.com/watch?v=KiapaH09lX4&list=PL8XSeA1tLqjczTMjCEupSV0HLwBLzrpUK&index=2**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The	**B. Any 3 of the above**

Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year institution celebrates maximum national and International Commemorative Days, On 26th Nov 2020 college has arranged Guest Lecturer on "Constitutional Law" on Occasion of Constitution Day Celebration. In this lecture special focus on importance of constitution and its value in human life was discussed.

Every year college take initiative to sensitize our studentsand staff regarding safety, empowerment, respect and rights of women therefore this year on 8th March 2021 we have conducted Webinar on of International Women's Day on Empowerment of "Empowerment of Women and their Problems".

On 14th April 2021 college has conducted National Level Webinar on Birth Anniversary of Dr. Babasaheb Ambedkar, under the title of "Dr. Babasaheb Ambedkar: A Legal Luminary"Here we had invited resource persons Prof. V.Sudesh, Dr.Kalshe and Dr. D.R Kshirsagar to deliver talk on great contribution. Near about 700 participants participated.

We had celebrated birth anniversary of Shahuji Maharaj byorganizing One Day State Level Webinar on Chhatrpati Shahu Maharaj on 7th June 2021.Number of Student participated.

On 21st June 2021 we celebrated International Yoga Day by organizing National level Webinar on Yoga at International Yoga Day.Number of participated in this webinar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I-NATIOAL MOOT COURT COMPETITION

The National Moot Court Competition is one of the prestigious activities in College. Every year college invites prestigious and esteemed institution to participate in the said competition. The numbers of teams within the state as well as out of the state have participated in the said competition. The college has received overwhelming response from the out of state teams. The aim of the National Moot Court Competition is to boost up the lawyering skills of the students of various levels and train them to prepare for performing their roles as advocates and assist the court in the process of rendering justice to the society.

II- Legal Literacy Programmes

The Legal Literacy Programmes is one of the prestigious activities of the college through its Legal Aid Clinic that received overwhelming response from the Jalgaon city and Taluka of the districts. The aim of the literacy programmes is to create the legal awareness

amongst the people and counselling of the poor and needy litigants. It avails opportunity of amicable settlements of disputes and students get chance of Para legal services.

The objectives of the programmes are as:

Social Legislations, Civil Laws Criminal Laws, Constitutional Law, Consumer Law etc.

File Description	Documents
Best practices in the Institutional website	**https://ssmlc.kces.in/Activity/best_practices**
Any other relevant information	**https://ssmlc.kces.in/pdf/activity_reports/Best_Practices_Legal_Aid.pdf**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National Service Scheme

KCES's S.S.Maniyar Law College, Jalgaon Is an oldest institution provides legal education in the Northern Part of Maharashtra. Generally single faculty colleges and specially Law Colleges does takes NNS Unit, But S.S.Maniyar Law College has started this Unit in the year 2006-07, Prof. Jayshankar K.I was the first program officer of our college. Since academic year 2006-07 this Unit is working very successfully and institution along with students doing service to society.

The motto of National Service Scheme is

"NOT ME BUT YOU"

The National Service Scheme is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the student's youth of India to take part in various government led community service activities & programmes.The sole aim of the NSS is to provide hands on experience to young students in delivering community service. The College have volunteered to take part in various community service programmes.

Every year our student contributes their services at different places in various manner, such as Tree Plantation, Clean and Green Campus, Swachh Bharat, Awareness of different issues and solution. Being law institute, we focus more to spread legal awareness in the society

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Plans

With the mission to provide highest educational opportunities at this institution, college plans to start the following things….

Holding Seminars/Conferences/Workshops/Discussions on prominent legal issues

Inviting experts like advocates/judges/academicians/public servants etc. as guest faculties

Collaborations with various agencies for research oriented works

Promoting students for undergoing Internships

Providing career counseling to the students

Student –teacher exchange programs through collaboration with some national and State level institution

Value Based Education:

Active involvement of students in legal aid center

Increasing the number of legal aid camps and reaching out to the remotely situated people

Developing awareness and interest towards conservation of environment

Celebration of various days like Constitutional Day, International Women's Day, etc. to inculcate respect for values of rule of law, gender equality.

Increased Use of Technology:

Upgrading our website

Making all classrooms wi-fi and ICT enabled

Encouraging faculty and staff to use ICT methods

Increasing speed of wi-fi connectivity

Subscription to more e-learning resources

Obtaining latest software for accounting purposes

Processing admissions in online mode

Handling examination in online mode

Contributing towards legal development: The management believes that the college should play an important role in shaping the legal system of the country.

* To Start of Research Centre